
Cabinet



Forest Heath
District Council

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| Title: | Agenda | | | | | | | | | | | | | | | | |
| Date: | Tuesday 13 December 2016 | | | | | | | | | | | | | | | | |
| Time: | 6.00 pm | | | | | | | | | | | | | | | | |
| Venue: | Council Chamber District Offices College Heath Road Mildenhall | | | | | | | | | | | | | | | | |
| Membership: | <table><tr><td>Leader</td><td>James Waters</td></tr><tr><td>Deputy Leader</td><td>Robin Millar</td></tr><tr><td>Councillor</td><td>Portfolio</td></tr><tr><td>David Bowman</td><td>Operations</td></tr><tr><td>Stephen Edwards</td><td>Resources and Performance</td></tr><tr><td>Andy Drummond</td><td>Leisure and Culture</td></tr><tr><td>Robin Millar</td><td>Families and Communities</td></tr><tr><td>Lance Stanbury</td><td>Planning and Growth</td></tr></table> | Leader | James Waters | Deputy Leader | Robin Millar | Councillor | Portfolio | David Bowman | Operations | Stephen Edwards | Resources and Performance | Andy Drummond | Leisure and Culture | Robin Millar | Families and Communities | Lance Stanbury | Planning and Growth |
| Leader | James Waters | | | | | | | | | | | | | | | | |
| Deputy Leader | Robin Millar | | | | | | | | | | | | | | | | |
| Councillor | Portfolio | | | | | | | | | | | | | | | | |
| David Bowman | Operations | | | | | | | | | | | | | | | | |
| Stephen Edwards | Resources and Performance | | | | | | | | | | | | | | | | |
| Andy Drummond | Leisure and Culture | | | | | | | | | | | | | | | | |
| Robin Millar | Families and Communities | | | | | | | | | | | | | | | | |
| Lance Stanbury | Planning and Growth | | | | | | | | | | | | | | | | |
| Interests – Declaration and Restriction on Participation: | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest. | | | | | | | | | | | | | | | | |
| Quorum: | Three Members | | | | | | | | | | | | | | | | |
| Committee administrator: | Sharon Turner Democratic Services Officer (Cabinet) Tel: 01638 719237 Email: sharon.turner@westsuffolk.gov.uk | | | | | | | | | | | | | | | | |

Public Information



Forest Heath
District Council

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| Venue: | District Offices College Heath Road Mildenhall Suffolk, IP28 7EY | Tel: 01638 719000 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk |
| Access to agenda and reports before the meeting: | Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website. | |
| Attendance at meetings: | The District Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. | |
| Public speaking: | Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion. | |
| Disabled access: | The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you. | |
| Induction loop: | An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. | |
| Recording of meetings: | The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming. | |

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 22

To approve as a correct record the minutes of the Cabinet meetings held on 11 October 2016 (Extraordinary meeting), 25 October 2016, 1 November 2016 and 22 November 2016 (Extraordinary meeting) (attached).

Part 1 - Public

3. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the District are invited to put one question/statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Report of the Extraordinary Overview and Scrutiny Committee: 20 October 2016

23 - 26

Report No: **CAB/FH/16/052**

Chairman: Simon Cole
Portfolio Holder: Lance Stanbury

Lead Officer: Christine Brain

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| <p>12. Recommendations of the Local Plan Working Group - 28 November 2016: Core Strategy Single Issue Review (SIR), Site Allocations Local Plan (SALP) Submission Documents and Draft Infrastructure Delivery Plan (IDP)</p> <p>Report No: CAB/FH/16/059</p> <p>Portfolio Holder: Lance Stanbury Chairman of the Working Group: Rona Burt Lead Officer: Marie Smith</p> | 61 - 72 |
| <p>13. Local Council Tax Reduction Scheme and Council Tax Technical Changes 2017/2018</p> <p>Report No: CAB/FH/16/060</p> <p>Portfolio Holder: Stephen Edwards Lead Officer: Rachael Mann</p> | 73 - 80 |
| <p>14. Council Tax Base for Tax Setting Purposes 2017/2018</p> <p>Report No: CAB/FH/16/061</p> <p>Portfolio Holder: Stephen Edwards Lead Officer: Rachael Mann</p> | 81 - 92 |
| <p>15. Allocation of Community Chest Funding 2017/2018</p> <p>Report No: CAB/FH/16/062</p> <p>Portfolio Holder: Robin Millar Lead Officer: Davina Howes</p> | 93 - 102 |
| <p>16. Location Filming in Suffolk</p> <p>Report No: CAB/FH/16/063</p> <p>Portfolio Holder: Lance Stanbury Lead Officer: Andrea Mayley</p> | 103 - 116 |
| <p>17. Decisions Plan: December 2016 to May 2017</p> <p>Report No: CAB/FH/16/064</p> <p>To consider the most recently published version of the Cabinet's Decisions Plan</p> <p>Portfolio Holder: James Waters Lead Officer: Ian Gallin</p> | 117 - 128 |